



INDRASHIL UNIVERSITY

A LIFE SCIENCES UNIVERSITY
SUSTAINED EXCELLENCE WITH RELEVANCE

IU/HR & A/2023/043
May 23, 2023

OFFICE ORDER

In continuation to the earlier Office Order regarding formation of various committees, the University has revised list of various committees for Academic Year 2023-2024 for smooth functioning of the University Activity system. All the committee members listed in Annexure - I are requested to act as per the guidelines given below:

- 1) Mr. Praveen Kumar, Manager (Administration) will coordinate with each committee for infrastructure facilities and the proper utilization of the University resources.
- 2) The Chairman, Convener and all the committee members should be actively involved in the respective Activity/Events. Every member is expected to perform their duty responsibly as directed by the Chairman / Convener.
- 3) All respective Committee Chairmen are requested to call committee meeting with all the members frequently (at least once in a month). Convenient timing for the meeting may be decided preferably on working Saturday.
- 4) The minutes of the each committee meeting must be recorded by the convener and should be submitted to Chairman at the end of the each Meeting.
- 5) Each committee should coordinate with other committee whenever required.
- 6) The students' members in each committee are to be nominated by the Chairman / convener.
- 7) The Chairman/Convener of respective committee has to submit MoM and activity report with good quality photographs within 3 days of completion of the Event/Activity as below;
 - ✓ For Committee activities, the MoM and activity/event report with good quality photographs (If applicable) to Mr. Bhavik Gajjar, Dy. Registrar (Academics) in Hardcopy as well as soft copy on bhavik.gajjar@indrashiluniversity.edu.in.
 - ✓ For Club activities, the MoM and activity/event report with good quality photographs (If applicable) to Mr. Arvind Thakor, Librarian in Hardcopy as well as soft copy on library@indrashiluniversity.edu.in
- 8) As and when required, the Chairman of respective committee can co-opt new member for the committee.

This order is come into force with immediate effect.



Arvind Thakor
23/5/2023
Registrar

Copy to

- 1) Office of the Provost
- 2) Head - HR & Admin
- 3) All Faculty and Staff Member of IU
- 4) All Concerned
- 5) Concerned file.

Administrative Office : Ground Floor, Block-9, Magnet Corporate Park, Nr. Sola Bridge, S.G. Highway, Ahmedabad, 380054, Gujarat
Tel : 079-49049900 Email : info@indrashiluniversity.edu.in

Campus Address : On Ahmedabad-Mehsana Highway, Take Left From "Kalapi hotel", Nr. Chhatral GIDC, Rajpur,
Taluka : Kadi, Dist. : Mehsana 382 740.

www.indrashiluniversity.edu.in



INDRASHIL UNIVERSITY

(Established by an Act under the Gujarat Private Universities Act, 2009)

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Committee List

STATUTORY COMMITTEE

Sr.No.	Committee	No.	Committee Members (Faculty/Staff Member)	Designation	Department	Activities	Rules/ Process
1	Anti-Ragging Committee	1	Dr. Rajesh Bhosale - <i>Chairman</i>	Associate Professor & Dean (I/c.), So	Chemistry	To take actions against students indulged in ragging or abetting ragging activities	As per AICTE and UGC norms
		2	Dr. Kiran Patruni - <i>Convener</i>	Assistant Professorr	SoS		
		3	Mr. Paresh Chaudhary	Head, Security	Admin Department		
		4	Mr. Subaji Thakor	Manager- HR & Admin	HR Department		
		5	Mr. Bhavesh Jain	Assistant Professorr	SoE		
		6	Dr. Babli Jha	Assistant Professorr	SoS		
		7	Dr. Tosha Pandya	Assistant Professorr	SoP		
		8	Mr. Bhavik Gajjar	Hostel-In-Charge, Dy. Registrar (Academics)	Academics and Hostel		
		9	Parent 1 (Representative)	Parent of SoE Student	SoE		
		10	Parent 2 (Representative)	Parent of SoS Student	SoS		
		11	Parent 3 (Representative)	Parent of SoP Student	SoP		
				12	Student Representatives, Girl & Boy. (Parth Patel, B-Tech, Sem-II, CSE, 220110101035 Aayushi Shekhat, B-Tech, Sem-II, CSE, 220110101048 Aelisha, B.Sc. (Chem), Sem-II Patel Krish, B.Sc. (Bio), Sem-II Garima Bhope (SoP), Darshan Rathod (SoP))		
2	Student Grievance Redressal Committee	1	Dr. Sidheswar Routray - <i>Chairman</i>	Associate Professor & Dean (I/c.), So	SoE	To resolve the grievances related to students, parents and other general concerns	As per AICTE and UGC norms
		2	Dr. Shally Rana - <i>Convener</i>	Assistant Professorr	SoS		
		3	Mr. Harshit Gandhi	Chief Finance and Account Officer	Finance & Accounts Dep		
		4	Mr. Bhavik Gajjar	Dy. Registrar (Academics), Hostel In	Academics and Hostel		
		5	Mr. Subaji Thakor	Executive - HR & Admin	HR Department		
		6	Mr. Paresh Chaudhary	Supervisor- Security and Garden	Admin Department		
		7	Dr. Tosha Pandya	Assistant Professorr	SoP		
		8	Mr. Palak Patel	Dy. Registrar (Administration)	Admin Department		
3	ST-SC Committee	1	Mr. Harshit Gandhi - <i>Chairman</i>	Chief Finance and Account Officer	Finance & Accounts Dep	To deal with the representation received from Schedule Caste and Schedule Tribe students related to admission, scholarship and similar matters	As per AICTE, ST/SC Act and UGC norms
		2	Mr. Praveen Kumar - <i>Convener</i>	Manager - Administration	Admin Department		
		3	Mr. Palak Patel	Dy. Registrar (Administration)	Admin Department		
		4	Ms. Daxa Parmar	Warden (Girls Hostel)	Hostel		
		5	Mr. Anuj Patel	Admission Head	Admission Dept.		
		6	Mr. Pravin Solanki (SC/ST)	Dy. Section Officer	Examination Cell		
		6	Student Representatives, Girl & Boy. Deepak Siruka, M.Sc. (Microbiology), Sem-II	Student Representatives	(SoS, SoE and SoP)		
7	District Backward Welfare Officer	Ex. Officio	Tribal Department				

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4	Internal Complaints Committee	1	Dr. Poulomi Sengupta - Chairman (Presiding Officer)	Assistant Professorr	SoS	To take actions against any kind of sexual harrasment of girl students/female staff in the university	As per POSH guidelines
		2	Dr. Vijai Singh - Convener	Associate Professor	SoS		
		3	Ms. Neha Singh	Assistant Professorr	SoE		
		4	Ms. Shweta Mewada	Assistant Professorr	SoP		
		5	Dr.Ritu Chaudhary	Assistant Professorr	SoS		
		6	One Lawyer from CPL	Advocate	CPL		
5	Disciplinary Committee	1	Dr. Vijai Singh - Chairman	Associate Professor	SoS	To ensure student related discipline in the University in all respects, viz. Dress, Timeliness, Conduct etc.	As per University Norms
		2	Dr. Randhir Kumar - Convener	Assistant Professorr	SoS		
		3	Ms. Neha Singh	Assistant Professorr	SoE		
		4	Dr. Disha Suthar	Assistant Professorr	SoP		
		5	Dr. Poulomi Sengupta	Assistant Professorr	SoS		
		6	Mr.Bhavik Gajjar	Dy. Registrar (Academics)	Academics and Hostel		
		7	Mr. Praveen Kumar	Manager - Administration	Admin Department		
		8	Mr. Paresh Chaudhary	Supervisor- Security and Garden	Admin Department		
		9	Ms. Daxa Parmar	Warden (Girls Hostel)	Hostel		
SQUAD for A.Y.2023-24							
1	Anti-Ragging Squad	1	Dr. Sidheswar Routray - Chairman	Associate Professor & Dean (I/c.)	SoE	To monitor any kind of ragging on the campus/hostels	As per AICTE and UGC norms
		2	Dr. Nidhi Gaur - Convener	Associate Professor	SoS		
		3	Dr. Haren Gosai	Assistant Professorr	SoS		
		4	Dr. Kiran Patruni	Assistant Professorr	SoS		
		5	Ms. Ruchika Dungorani	Assistant Professorr			
		6	Mr. Paresh Chaudhary	Supervisor- Security and Garden	Admin Department		
		7	Mr. Navneet Vaghela	Physical Instructor	Sports		
		8	Mr. Mukesh Prajapati	Clerk cum DEO	Student's Section		
		9	Ms. Daxa Parmar	Warden (Girls Hostel)	Hostel		
INSTITUTE COMMITTEE							
1	Physical Disability Grievance Redressal Committee	1	Dr. Arun Kumar - Chairman	Assistant Professorr	SoE	To monitor any kind of inequality for specially abled student or staff on the campus/hostel as per UGC norms	As per Government norms
		2	Mr. Subaji Thakor - Convener	Executive - HR & Admin	HR Department		
		3	Dr. Alka Shankar	Assistant Professorr	SoS		
		4	Dr. Manas Pal	Assistant Professorr	SoS		
		5	Dr. Ashish Kumar Shukla	Assistant Professorr	SoE		
		6	Dr. Nisarg Patel	Assistant Professorr	SoP		
2	Committee for Prevention of Malpractice	1	Dr. Richa Dayaramani - Chairman	Professor & Dean (I/c.)	SoP	To take actions and decisions in unison regarding unfair means used during examination	As per University Norms
		2	Mr. Palak Patel - Convener	Controller of Examination (I/c.)	Examination Cell		
		3	Dr. Vijai Singh	Associate Professor	SoS		
		4	Dr. Rajesh Bhosle	Associate Professor & Dean (I/c.)	SoS		
		5	Dr. Sidheswar Routray	Associate Professor & Dean (I/c.)	SoE		
		7	Mr. Subaji Thakor	Executive - HR & Admin	HR Department		
		8	Invigilator of the concerned case		Invigilator of the concerned case		
		6	Dr. Richa Dayaramani - Chairman	Professor & Dean (I/c.)	SoP		
2	Dr. K. Chinna - Convener	Assistant Professorr	SoS				
3	Dr. Arpit Shukla	Assistant Professorr	SoS				
4	Ms. Neha Singh	Assistant Professorr	SoE				
5	Ms. Shweta Mewada	Assistant Professorr	SoP				
6	Dr. Shally Rana	Assistant Professorr	SoS				

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4	Student Counseling	1	Dr. Kiran Patruni - <i>Chairman</i>	Assistant Professorr	SoS	To Coordinate and conduct counseling (for students) activity at regular interval	As per University Norms
		2	Dr. Arun Kumar - <i>Convener</i>	Assistant Professorr	SoE		
		3	Dr. Disha Suthar	Assistant Professorr	SoP		
		4	Dr. Haren Gosai	Assistant Professorr	SoS		
		5	Dr. Ankit Shrivastava	Assistant Professorr	SoS		
		6	Mr. Bhavesh Jain	Assistant Professorr	SoE		
		7	Ms. Daxa Parmar	Warden (Girls Hostel)	Hostel		
VARIOUS COMMITTEE/ CELLS							
1	Maintenance & Repair Cell	1	Mr. Praveen Kumar - <i>Chairman</i>	Manager - Administration	Admin Department	To carry out maintenance of Laboratories, furniture, central facility, internet etc.	As per University Norms
		2	Mr. K. C. Patel - <i>Convener</i>	Lab Assistant	Maintenance Dept.		
		3	Dr. Paritosh Agnihotri	Assistant Professorr	SoE		
		4	Dr. Rajesh Bhosale	Associate Professor & Dean (I/c.)	SoS		
		5	Mr. Nisarg Patel	Assistant Professorr	SoP		
		6	Mr. Bhavik Gajjar	Hostel-In-Charge	Hostel		
		7	Mr. Harshit Gandhi	Chief Finance and Account Officer	Finance & Accounts Dep		
		8	Dr. Mukesh Choubisa	Assistant Professorr	SoE		
		9	Mr. Navneet Vaghela	Physical Instructor	Sports		
2	Time Table Committee	1	Dr. Haren Gosai	Assistant Professorr	SoS	To prepare time table in coordination with various institutes/schools considering availability of lab., infrastructure, faculty etc.	As per University Norms
		2	Dr. Arpit Shukla	Assistant Professorr	SoS		
		3	Mr. Bhavesh Jain	Assistant Professorr	SoE		
		4	Dr. Disha Suthar	Assistant Professorr	SoP		
		5	Dr. Ashish Kumar Shukla	Assistant Professorr	SoE		
		6	Mr. Dhiraj Parmar		SoE		
3	Transportation Committee	1	Mr. Praveen Kumar - <i>Chairman</i>	Manager - Administration	Admin Department	To look after transportation facility for students and staff of IU	As per University Norms
		2	Mr. Paresh Chaudhary - <i>Convener</i>	Supervisor- Security and Garden	Admin Department		
		3	Mr. Vivek Parab	Executive	Finance & Accounts Dep		
		4	Mr. Subaji Thakor	Executive - HR & Admin	HR Department		
		5	Route Coordinators-Faculty & Staff				
4	Website Updation and Development Committee	1	Dr. Neha Singh - <i>Chairman</i>	Assistant Professorr	SoE	To update the activites of various schools to the chairperson who will subsequently submit updates to Mr. Sagar Velani and He will upload the same on the University website and on all social media platforms.	As per University Norms
		2	Dr. Ashish Kumar Shukla - <i>Convener</i>	Assistant Professorr	SoE		
		3	Dr. Alok Tripathi	Assistant Professorr	SoE		
		4	Ms. Ruchika Dungorani	Assistant Professorr	SoE		
		5	Dr. Arpit Shukla	Assistant Professorr	SoS		
		6	Dr. Manas Pal	Assistant Professorr	SoS		
		7	Dr. Tosha Pandya	Assistant Professorr	SoP		
		8	Mr. Sagar Velani - <i>Co-Member Secretary</i>	Graphics Designer	Admission Dept.		
		9	Mr. Rakesh Shah - <i>Member Secretary</i>	Network Administrator	IT Dept.		
5	Canteen Committee	1	Mr. Harshit Gandhi - <i>Chairman</i>	Chief Finance and Account Officer	Finance & Accounts Dep	To look after and address the matter related to Canteen Services for Students and Staff and quality check and improvement	As per University Norms
		2	Mr. Praveen Kumar - <i>Convener</i>	Manager - Administration	Admin Department		
		3	Dr. Babli Jha	Assistant Professorr	SoS		
		4	Dr. Ritu Chaudhary	Assistant Professorr	SoS		
		5	Mr. Bhavik Gajjar	Hostel-In-Charge	Hostel		
		6	Mr. Daxa Parmar	Warden (Girls Hostel)	Hostel		


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IU Clubs and Committees (Student Activity Cell)						
Sr.No.	Committee	No.	Committee Members (Faculty/Staff Member)	Designation	Department	Activities
IU CLUBS						
1	Photography Club	1	Dr. Sanjay Karn - <i>Chairman</i>	Assistant Professor	SoS	To capture the important events and activities on campus and prepare the album and display on the notice board, to organize events on photography club
		2	Dr. Ashish Shukla - <i>Convener</i>	Assistant Professor	SoE	
		3	Dr. Ankit Shrivastav	Assistant Professor	SoS	
		4	Mr. Jay Patel	Lab Asst. - CSE	IU	
2	Tech Club*	1	Dr. Ashish kumar Shukla- <i>Chairman</i>	Assistant Professor	SoE	Organize various Technical/Engineering related Events and representation of IU in various competitions
		2	Mr. Bhavesh Jain - <i>Convener</i>	Assistant Professor	SoE	
		3	Dr. Siddhant Patel - <i>Executive Committee Member</i>	Assistant Professor	SoE	
		4	Dr. Mukesh Choubisa , <i>Executive Committee Member</i>	Assistant Professor	SoE	
		5	Dr. Arun Kumar, <i>Executive Committee Member</i>	Assistant Professor	SoE	
3	Eco Club	1	Dr. Haren Gosai - <i>Chairman</i>	Assistant Professor	SoS	To observe and carry out activities which can save environment for healthy living and its relevance to teaching learning process
		2	Dr. Rupesh Maurya - <i>Convener</i>	Assistant Professor	SoS	
		3	Dr. Arpit Shukla	Assistant Professor	SoS	
		4	Ms. Ruchika Dungorani	Assistant Professor	SoE	
		5	Mr. Nisarg Patel	Assistant Professor	SoP	
		6	Mr. Praveen Kumar	Manager - Administration	Admin Dept.	
		7	Mr. Paresh Chaudhary	Supervisor - Security & Garden	Admin Dept.	
4	Art & Literary Club	1	Dr. Pouomi Sngupta - <i>Chairman</i>	Assistant Professor	SoS	To look after the activities related to art, rangoli, decoration, debate, Quiz, book review, etc. and conduct competitions/Exhibitions
		2	Dr. Alka Shankar - <i>Convener</i>	Assistant Professor	SoS	
		3	Ms. Ruchika Dungorani	Assistant Professor	SoE	
		4	Dr. Sujoy Bandhopadhaya	Assistant Professor	SoS	
		5	Dr. K.Chinna	Assistant Professor	SoS	
		6	Mr. Dhiraj Parmar	Assistant Professor	SoE	
		7	Dr. Arpit Shukla	Assistant Professor	SoS	

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5	Science Club*	1	Dr.Nidhi Gour - Chairman	Associate Professor	SoS	To look after activities related to Biosciences and Chemisrty, Research, poster presentation, models, science quiz, inter university competitions etc.
		2	Dr. Shally Rana - Convener	Assistant Professor	SoS	
		3	Dr. Rupesh Mourya - Executive Committee Member	Assistant Professor	SoS	
		4	Dr. Sujoy Bandopadhyay	Assistant Professor	SoS	
		5	Dr. K. Chinna	Assistant Professor	SoS	
		6	Dr. Kiran Patruni	Assistant Professor	SoS	
		7	Dr. Haren Gosai	Assistant Professor	SoS	
6	Cultural Club	1	Ms. Neha Singh - Chairman	Assistant Professor	SoE	To organize cultural events for students like Annual fest, Garba, other festivals, dance, music, song and other related activites with the help of student coordinators and admin
		2	Dr. Ritu Chaudhary- Convener	Assistant Professor	SoS	
			Mr. Mukesh Choubisa	Assistant Professor	SoE	
		3	Dr. Arpit Shukla	Assistant Professor	SoS	
		4	Dr. Ashish Shukla	Assistant Professor	SoE	
		5	Dr. Paulomi Sengupta	Assistant Professor	SoS	
		6	Dr. Shally Rana	Assistant Professor	SoS	
		7	Ms. Shweta Mewada	Assistant Professor	SoP	
		8	Mr. Vivek Parab	Executive	F & A	
9	Mr.Jay Patel	Lab Asst.	CSE			
7	Culinary Club	1	Dr. Babli Jha - Chairman	Assistant Professor	SoS	To conduct activites with the help of students in preparing non-fire food delicacies and promoting healthy food habits
		2	Dr. Ruchika Dugorani- Convener	Assistant Professor	SoE	
		3	Dr. Ritu Chaudhary	Assistant Professor	SoS	
		4	Dr. Disha Suthar	Assistant Professor	SoP	
		5	Dr. Krunal Modi	Assistant Professor	SoE	

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IU Clubs and Committees (Student Activity Cell)

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8	Yoga and Fitness Club	1	Mr. Navneet Vaghela - <i>Chairman</i>	PTI	Sports	To conduct activities related to physical fitness of students
		2	Mr. Palak Patel - <i>Convener</i>	Dy. Registrar	Admin	
		3	Dr. Ankit Shrivastav	Assistant Professor	SoS	
		4	Mr. Nisarg Patel	Assistant Professor	SoP	
		5	Dr. Ashish Shukla	Assistant Professor	SoE	
9	Sports Club	1	Dr.Siddhant Patel - <i>Chairman</i>	Assistant Professor	SoE	To organize sports fest, competitions, encourage and monitor student participation in khel mahakumbh and other sports related activities
		2	Mr. Navneet Vaghela - <i>Convener</i>	PTI	Sports	
		4	Dr. Manas Pal	Assistant Professor	SoS	
		5	Dr. Poulomi Sengupta	Assistant Professor	SoS	
		6	Dr. Ashish Shukla	Assistant Professor	SoE	
		7	Mr. Bhavesh Jain	Assistant Professor	SoE	
		8	Dr. Randhir Kumar	Assistant Professor	SoS	
		9	Mr. Nisarg Patel	Assistant Professor	SoP	
		10	Dr. Dhiraj Das	Assistant Professor	SoS	
		11	Mr.Jay Patel	Lab Asst.	SoE	

Note: The chairman and convener of the club may invite any faculty from IU to carry out their club activity beyond their designated club. Further, all the University Level / AICTE/UGC/Govt. of Gujarat, Higher Education Dept. Activities will require involvement from all the faculty/staff irrespective of their Clubs

*All the faculty members of SoE are members of Tech Club and all the faculty member of SoS are members of Science Club.


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