

# Admission Policy (SoS)

Academic Year 2020-21

---



योग: कर्मसु कौशलम्

INDRASHIL UNIVERSITY

## Contents

1. DEFINITIONS.....	3
2. OFFERS GRADUATE, POST-GRADUATE LEVEL PROGRAMS.....	3
3. SEATS AVAILABLE FOR ADMISSION.....	3
4. ELIGIBILITY FOR ADMISSION.....	4
5. RESERVATION OF SEATS.....	6
6. APPLICATION FOR ADMISSION.....	7
7. REQUIREMENT OF DOCUMENTS.....	8
8. PREPARATION OF MERIT LIST.....	9
9. ADMISSION PROCEDURE.....	9
10. FEES.....	10
11. HOSTEL & MESS FACILITIES.....	11
12. INELIGIBILITY FOR ADMISSION.....	11
13. CANCELLATION OF ADMISSION AND REFUND OF FEE.....	11
14. ADMISSION AGAINST CANCELLATION.....	12
15. COMMUNICATIONS.....	12
16. INTERPRETATION.....	13
17. KEY DATES (SCHEDULE).....	13

Indrashil University, hereby makes the following rules to regulate admissions for academic year 2020-21 at its School of Sciences for the Bachelor and Master Programs.

## 1. DEFINITIONS

In these rules, unless the context otherwise requires,

- a. **“University”** means Indrashil University (IU), At. & Po. Rajpur, Ta. Kadi, Dist. Mahesana - 382715.
- b. **“Admission”** means admission of candidates in the Bachelor of Technology program at Indrashil University;
- c. **“School”** means School of Science, Indrashil University
- d. **“Website”** means [www.indrashiluniversity.ac.in](http://www.indrashiluniversity.ac.in) - the official website of the University;

## 2. OFFERS GRADUATE, POST-GRADUATE LEVEL PROGRAMS

Admission to the First Year of the School of Sciences shall be given as under, namely:

1. B.Sc.. (Hons.) In Chemistry
2. B.Sc.. (Hons.) In Biosciences
3. M.Sc.. in Chemistry
4. M.Sc.. in Microbiology
5. M.Sc.. in Animal Biology

## 3. SEATS AVAILABLE FOR ADMISSION

The seats will be filled in by following manner:

All the seats under School of Science will be filled in by the Indrashil University as per the resolutions passed by the authority from time to time. These seats shall be filled-in on the basis of the merit prepared by the admission committee considering the applications received from the candidates fulfilling eligibility criteria for admission to Indrashil University.

**Seat Matrix**

<b>Sr. No.</b>	<b>Branch Name</b>	<b>Total</b>
<b>1</b>	B.Sc.. (Hons.) In Chemistry	90
<b>2</b>	B.Sc.. (Hons.) In Biosciences	90
<b>3</b>	M.Sc.. in Chemistry	90
<b>4</b>	M.Sc.. in Microbiology	45
<b>5</b>	M.Sc.. in Animal Biology	30
<b>Total</b>		<b>345</b>

**4. ELIGIBILITY FOR ADMISSION****I. School of Science (SoS) offers B.Sc.. (Hons.) programs in Chemistry & Biosciences****a. Qualifying Examination**

Candidates must have passed the Higher Secondary School Certificate Examination, (Standard XII, 10+2 Science stream pattern) of examination of any recognized Central/State Board of Secondary Education, including Central Board of Secondary Education, New Delhi, and Council for Indian School Certificate Examination, New Delhi.

**OR**

Intermediate Science or Two-year Pre-University Examination conducted by a recognized Board/University

**OR**

Any Public School/Board/University Examination in India recognized by the Association of Indian Universities as equivalent to the 10+2 system, science stream

**OR**

Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects including Physics, Chemistry & Mathematics and/or Biology.

**b. Eligibility Criteria**

For B.Sc.. (Hons.) Chemistry, A candidate who has passed the Qualifying Examination with minimum 35% marks in total in (10+2) with Physics, Chemistry & Mathematics and/or Biology is only eligible to apply.

For B.Sc. (Hons.) Bioscience, a candidate who has passed the Qualifying Examination with minimum 35% marks in total in (10+2) with Physics, Chemistry & Biology is only eligible to apply.

**II. School of Sciences (SoS) offers M.Sc. program in Chemistry, Microbiology and Animal Biology**

- Candidate must have passed B.Sc. or equivalent (10+2+3) from any University recognized by UGC and passed B Sc in relevant subjects with minimum 45% marks in aggregate.
- For admission to M.Sc. Chemistry, a candidate must have B.Sc. Degree with Chemistry as a main subject for three years with minimum 45% marks in aggregate of all semesters.
- For admission to M.Sc. Microbiology, a candidate must have B.Sc. degree or equivalent with either, Microbiology, Biology, Biochemistry, Zoology, Botany, Life Science, Biological Science, Agricultural, Veterinary and Dairy Sciences, Pharmacy, Biotechnology with minimum 45% marks in aggregate of all semesters.
- For admission in M.Sc. Animal Biology, a candidate must have B.Sc. degree or equivalent with either, Microbiology Biology, Biochemistry, Zoology, Botany, Life Science, Biological Science, Agricultural, Veterinary and Dairy Sciences, Pharmacy, Biotechnology with minimum 45% marks in aggregate of all semesters.
- 20% of the total seats for any M.Sc. programmes will be filled in by the students who have passed B.Sc. in relevant branch from Indrashil University.
- 80% of the sanctioned intake will be filled in by inviting application on all India bases including the students from Indrashil University. The admissions will be offered based on the merit and test, if required.

- In case the seats in the reserved category remains vacant, the same will be automatically transfer into Non-reserved seats & vice versa.

## 5. RESERVATION OF SEATS

- a. Indrashil University will follow the reservation policy as decided by the UGC and State Government from Time to time.
- b. For the purpose of admission, the seats shall be reserved for the candidates of All India Seats under the following categories:
 

i. Scheduled Caste (SC)	: 15 %
ii. Scheduled Tribe (ST)	: 7.5%
iii. Socially and Educationally Backward Classes, including Widows and orphan of any caste	: 27%
iv. Physically Handicapped (PH)	: 3%
v. Economic backward Class (EBC)	: 10%
- c. A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste from the competent authority in either English or Hindi or Gujarati language.
- d. No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the State Government/Central Government, from where the candidate has passed the qualifying examination.
- e. If a candidate fails to submit the necessary caste certificate as required within the stipulated time, his candidature shall be considered for admission under unreserved category as per merit.
- f. The candidate of reserved category shall be entitled to be considered for admission on open category seat according to his preference, subject to fulfillment of open category eligibility criteria and as per merit order of open category merit list.
- g. The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him by the authority empowered by the University on its behalf. In case the candidate fails to submit the caste certificate within the stipulated time

or the caste certificate is found to be invalid on verification, he shall not have the right to claim his admission on reserved seat and if he has already been granted admission then such admission stands cancelled.

- h.** Reserved seats remaining vacant in any category shall be converted to open category seats.
- i.** Three percent (3%) of the available seats in each branch shall be reserved, for Physically Handicapped (PH) candidates who can perform the academic activities in the respective branch of admission. Such candidates shall have to submit certificate of disability issued and duly signed by the Civil Surgeon in either English or Hindi or Gujarati language. This is subject to verification of the disability in person by the medical officer of the University, who will also certify whether the candidate is capable of pursuing four year study programme at the University.  
**Explanation** - “Physically Handicapped (PH)” means a person suffering from not less than forty percent (40%) of any disability as certified by a competent medical authority or prescribed by Government norms.
- j.** The candidate of PH category shall be entitled for admission on the SC / ST category seat according to his / her preference subject to fulfillment of respective category eligibility criteria and as per merit order of respective category merit list.
- k.** Ten percent (10%) of the available seats in each branch shall be reserved, for Economic Backward Class (EBC) candidates who can perform the academic activities in the respective branch of admission. Such candidates shall have to submit certificate of Income issued and duly signed by the respective Government body in either English or Hindi or Gujarati language. This is subject to verification of the Income certificate in person by the Admission officer of the University

## 6. APPLICATION FOR ADMISSION

For the purpose of admission, a candidate shall apply on-line or direct, for the application of his candidature, on the University website, within the time limit specified by the University. (Please visit the University website for the online application procedure.)

The University shall announce, by advertisement in some leading national newspapers / on web-site and by such other means, as it may consider necessary, the date of application, last date for submission of application form, programs offered and such other information as may be necessary in this regard.

## 7. REQUIREMENT OF DOCUMENTS

### a) List of documents to be uploaded at the time of On Line application for admission process on the university website:

- S.S.C Mark sheet
- H.S.C. Mark sheet
- Leaving Certificate
- Address Proof (Any govt. issued document)
- Caste certificate for a candidate belonging to Scheduled Castes (SC) and Scheduled Tribes (ST), issued by the authority empowered by the State Government in this behalf (If applicable).
- Income Certificate for a candidate belonging to Economic Backward Class (EBC) (If Applicable).
- Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/ competent Medical Authority, in case the candidate belongs to a PH Category (If applicable).
- Latest passport size photograph of the candidate (Three photographs)

### b) List of documents to be produced along with a set of self-attested photocopy at the time of verification:

- S.S.C Mark sheet
- H. S.C. Mark sheet
- Leaving Certificate
- Address Proof (Any govt. issued document)
- Caste certificate for a candidate belonging to Scheduled Castes (SC) and Scheduled Tribes (ST) issued by the authority empowered by the State Government in this behalf (If applicable)
- Income Certificate for a candidate Economic Backward Class (EBC) (If Applicable).
- Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/ competent Medical Authority, in case the candidate belongs to a PH Category (If applicable)



- c) The candidate shall have to produce original documents and testimonials of the documents attached with the application form at the University for verification purpose after securing the admission through online selection process, within time-limit as may be specified by the University.

In the event of failure to submit original certificates and testimonials within prescribed time limit, the provisional admission shall be treated as cancelled without giving any notice and the additional security deposit along with the fees paid will be forfeited, and only the deposit amount paid as per the fee structure shall be refunded in a time limit specified by the University from time to time.

## **8. PREPARATION OF MERIT LIST**

For the purpose of admission on All India Seats the University will prepare the *inter- se* merit list of the candidates who have applied for admission in the manner prescribed by the University, within the prescribed time limit and who are found eligible (subject to verification) at the time of counseling for admission under these rules.

## **9. ADMISSION PROCEDURE**

The admission procedure shall be in the following manner:

- a. The University shall prepare the merit list of the eligible candidates who have applied for admission under these rules.
- b. The provisional admission shall be offered through online and direct mode as per the schedule.
- c. Offer of admission shall be made on the basis of merit, category of the candidate and availability of the seats.
- d. The candidate can freeze the admission for a branch offered to him upon payment of the fees as prescribed, subsequent to which such candidate will not be eligible for offer of admission in any other branch. A candidate if offered provisional admission in a branch as per his preference but not accepted it; he can be considered for subsequent relevant rounds of admission, only for the branch/es of his higher preference/s, if any.
- e. The provisional admission will be confirmed only after verification of the original documents, personal and academic credentials of the candidates viz. identity, age, academic qualifications and reservation category as per the schedule to be announced on the website.

- f. It shall not be obligatory to give admission to a candidate if he fails to secure the admission online as prescribed.
- g. No changes in branch-preference shall be possible after the last date of submission of online application.

The University reserves rights to hold admission process also through calling the candidates in merit On Campus.

## 10. FEES

A candidate has to pay the total fee as prescribed herein, at the time of offer of admission through a Demand Draft drawn in favor of “Indrashil University”, payable at Rajpur and RTGS/NEFT. No extension of time shall be granted for paying the fees.

Subsequently, fees are charged semester-wise, at the start of every semester.

### FEE STRUCTURE

Sr. No.	Particulars	B.Sc.. (Hons.) Chemistry	B.Sc.. (Hons.) Biosciences	M.Sc. Chemistry	M.Sc. Microbiology	M.Sc. Animal Biology
1	Tuition Fees (Per Annum)	32000	32000	50000	50000	50000
2	Uni. Enrolment + Prospectus (One time fee)	1000	1000	1000	1000	1000
3	Exam Fees(Tests 1, 2, 3 + Mid Semester Exam + End Semester Exam + Grade Report + Practical Exam + Comprehensive Test + Quiz)	7000	7000	7000	7000	7000
4	Caution Deposit (Refundable)	3000	3000	3000	3000	3000
	<b>Total Fees (1+2+3)</b>	<b>43000</b>	<b>43000</b>	<b>61000</b>	<b>61000</b>	<b>61000</b>

## 11. HOSTEL & MESS FACILITIES

A candidate who has been offered admission and is keen to avail the Hostel and or Mess Facilities should report at Hostel Desk on the campus.

Following fees are required to be paid at the time of securing the hostel admission.

Sr. No.	Particulars	Annual Tuition Fees INR
1	Hostel & Mess* (For Girls and Ph. D. Students on Campus)	65,000
2	Hostel & Mess** (For Boys off-campus)	55,000 (Excluding transportation charges)

\*special scholarship is given to tribal students.

\*Other affordable accommodation & mess options are available off-campus. Please visit university campus for details

\*\* This facility is available on first come-first basis.

Note: Hostel and mess fees are subject to upward revision from time to time.

## 12. INELIGIBILITY FOR ADMISSION

During verification of documents or subsequently at any point of time, if the University finds that any certificate or testimonial or information submitted by any candidate is incorrect or false or irrelevant/non-compliant to the requirement, the admission of such candidate shall be cancelled and he shall be permanently disqualified for admission at the University.

All the fees paid by such candidates will be forfeited, and only the deposit may be refunded in a prescribed time limit as decided and announce by University from time to time after receiving all required documents from the candidate in this regard.

## 13. CANCELLATION OF ADMISSION AND REFUND OF FEE

- a) Cancellation of admission by the candidate or his guardian or authorized representative:
  - i. If a candidate applies for cancellation of his admission through email/in-person the fees paid shall be refunded after deduction of

Rs. 1500/- as administrative charges, provided such vacated seat gets filled up.

The refund will be made in a prescribed time limit as decided and announce by University from time to time after receiving all required documents from the candidate in this regard.

The above referred refund of fees against cancellation of admission is applicable uniformly, irrespective of the point of time a candidate has got the admission.

**b) Cancellation of admission by the University:**

Sr. No.	Cancellation by University	Amount of Refund	Date of Refund
1	In case the candidate fails to produce original documents	Only Deposit	as decided and announce by University from time to time after receiving all required documents from the candidate in this regard
2	In case the information provided by a candidate is found to be false or irrelevant/noncompliant to the requirements	Only Deposit	

The candidate shall be required to submit the original receipt of the fees paid for refund in the prescribed form (available separately on the website).

**Note:** No refund will be given in cash.

## 14. ADMISSION AGAINST CANCELLATION

The University will announce the admission process schedule to offer admissions on merit and seats available.

In case of a student once admitted in a particular branch, can then change his admission in any other branch on merit upon attending subsequent admission round/s as per the schedule/s notified on the website from time to time. The seat vacated by the candidate will be offered to the next candidate on merit either in the same admission round or in the subsequent admission rounds.

## 15. COMMUNICATIONS

All communications by the University for the Admission Process will be made through the website [www.indrashiluniversity.edu.in](http://www.indrashiluniversity.edu.in). Candidates are advised to go through the University's website on regular basis for

admission updates. The University will not be responsible for non-receipt of any communication, if any made additionally through email/sms. No individual communication will be entertained.

The aspiring candidates, their parents and well-wishers are advised to check the website of University from time to time for all the latest information updates on the admission process.

These rules are subject to change due to several reasons. The change(s) in any of these rules including modalities of admission process shall be announce and made available on the official website of the University i.e. [www.indrashiluniversity.edu.in](http://www.indrashiluniversity.edu.in) candidate are advised and are responsible for checking and verifying the latest information on the modalities and specifics of the admission including, but limited to rules, processes criterion, schedule, fee etc..

## 16. INTERPRETATION

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Chairman, Admission Committee, Indrashil University shall be final.

The candidates will be bound by the rules and regulations of the University as applicable during their course of study at the University. Disputes, if any, shall be subject to Ahmedabad jurisdiction only.

## 17. KEY DATES (SCHEDULE)

### SCHEDULE OF ALL INDIA SEATS ADMISSION PROCESS

Particulars	Tentative Date
Admission Opening for Academic Year 2019- 20	30 <sup>th</sup> April 2019
Online/ Offline Registration & Submission of filled registration form with necessary documents, Confirmation of registration at Indrashil University	30 <sup>th</sup> April 2019 to 29 <sup>th</sup> July 2019
Offline counseling at University Campus	30 <sup>th</sup> April 2019 to 29 <sup>th</sup> July 2019
1st Merit Declaration	4 <sup>th</sup> week of July 2019
Commencement of Academic Term-2019	1 <sup>st</sup> week of August 2019
Last Day of Payment of Fees and Admission Procedure	1 <sup>st</sup> week of August 2019
Admission Seat (Vacant Quota) Matrix Declaration	2 <sup>nd</sup> week of August 2019
Spot Admission Process (Reshuffling Round) for Vacant Seats	Till 2 <sup>nd</sup> week of September 2019
Final Merit Declaration	3 <sup>rd</sup> week of September 2019
Admission cancellation	4 <sup>th</sup> week of September 2019

