

Admission Policy (SoE)

Academic Year 2020-21



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Indrashil University, hereby makes the following rules to regulate admissions for academic year 2020-21 at its School of Engineering for the Bachelor of Technology Programs.

Indrashil University (State Private University Act, 2009) is following amendments and rules/notification described by ACPC and Government of Gujarat for admission in Bachelor of Technology Courses. For further details, clarifications and latest updates please refer our website “www.indrashiluniversity.edu.in”.

1. DEFINITIONS

In these rules, unless the context otherwise requires,

- a. **“University”** means Indrashil University (IU), At. & Po. Rajpur, Ta. Kadi, Dist. Mahesana – 382715.
- b. **“Admission”** means admission of candidates in the Bachelor of Technology programs at Indrashil University;
- c. **“ACPC”** means, The Admission Committee for Professional Courses” constituted by Education Department, Government of Gujarat for regulation of Admission in Technical (Engineering, Pharmacy. etc) Courses. Website for ACPC is <http://www.jacpcldce.ac.in/index.asp>.
- d. **“Qualifying Examination”** Means the Higher Secondary School Certificate Examination, (Standard XII, 10+2 Science stream pattern) of examination of any recognized Central/State Board of Secondary Education, including Central Board of Secondary Education, New Delhi, and Council for Indian School Certificate Examination, New Delhi.

OR

Intermediate Science or Two-year Pre-University Examination conducted by a recognized Board/University

OR

Any Public School/Board/University Examination in India recognized by the Association of Indian Universities as equivalent to the 10+2 system, science stream

OR

H.S.C Vocational Examination

OR

Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects (**which 5 subjects ?**)

- e. **“Website”** means www.indrashiluniversity.ac.in - the official website of the University;

2. ADMISSION TO ENGINEERING PROGRAMS

For Admission in School of Engineering, University follows ACPC Guideline.

Brief idea about seat distribution process for Degree Engineering: Seats available for admission process are known as :

- a. **State Quota (SQ):** Admission process carried out by ACPC is based on Single merit list in 50% seats of the sanctioned intake of School of Engineering of Indrashil University. These all seats are included in online counseling round.
- b. **University Quota (UQ):** 50% Seats of sanctioned intake of School of Engineering of Indrashil University are called University Seats. These seats are filled by University as a University Quota Seats as per the guidelines of ACPC. ACPC will finally endorse these admissions and finalize the admitted list.
- c. **Vacant Seats :** After offering admission to all the candidates whose names appear in the merit list or after completion of the online admission process by ACPC, if the seats remain vacant, such vacant seats shall be filled by the University by preparing common merit list, in accordance with the directions of the Admission Committee and in the manner prescribed in notification.

3. SEATS AVAILABLE FOR ADMISSION

Seat Matrix

| Sr. No. | Branch Name | Available Seat | | |
|--------------|---|----------------|---------------------------|------------|
| | | 50% ACPC (SQ) | 50% University Quota (UQ) | Total |
| 1 | B. Tech. in Computer Science and Engineering | 45 | 45 | 90 |
| 2 | B. Tech. in Chemical and Bio Chemical Engineering | 15 | 15 | 30 |
| 3 | B. Tech. in Mechanical Engineering | 15 | 15 | 30 |
| Total | | 75 | 75 | 150 |

4. ELIGIBILITY FOR ADMISSION

- a.** For the purpose of admission, a candidate shall have passed the Qualifying Examination with minimum eligibility criteria of percentage of marks in subjects prescribed by AICTE from time to time from,-
- (i)** the Gujarat Board; or
 - (ii)** the Central Board of Secondary Education: Provided that,
 - (a)** the school in which the candidate has studied, shall have been located in the State of Gujarat; or
 - (b)** the school in which the candidate has studied, shall have been located in the Union Territories of Daman, Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; or
 - (iii)** the Council of Indian School Certificate Examination, New Delhi: Provided that,
 - (a)** the school in which the candidate has studied, shall have been located in the State of Gujarat; or
 - (b)** the school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; or
 - (iv)** the National Institute of Open Schooling: Provided that,
 - (a)** the study Centre/school in which the candidate has studied, shall have been located in the State of Gujarat; or
 - (b)** the study Centre/school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; or
 - (v)** the International School Board (International Baccalaureate and Cambridge) : Provided that,
 - (a)** the study Centre/school in which the candidate has studied, shall have been located in the State of Gujarat; or
 - (b)** the study Centre/school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; and
 - (vi)** have appeared in GUJCET conducted in the corresponding academic year.
- b.** A candidate whose parents are of Gujarat origin and are serving out of the Gujarat in the service of Central Government or other State Government, Armed Forces, Boards or Corporations owned or controlled by the Central Government or other State Government or any nationalized bank and who has passed the qualifying examination from the State where parents are serving and has appeared in the GUJCET conducted in the corresponding academic year, shall be eligible for admission.
- c.** A candidate who has passed the Qualifying Examination from any other State and, -

(i) has appeared in GUJCET conducted in the corresponding academic year; and

(ii) whose parents are serving in the category of services as shown below and who are transferred from other States to Gujarat and have resumed their duties in the place where they are transferred in Gujarat and shall remain so transferred in the State of Gujarat at the time of registration for admission, shall be eligible for admission and his candidature shall be included in the merit list .

d. Merit Marks Calculation

(i) For State Quota (SQ):

Std. 12th (Science) with minimum 45% for open (40 % for SC/ST/SEBC/EWS) of theory or (theory and practical) marks of Physics & Maths with (Chemistry or Biology or Computer) from single board.

+

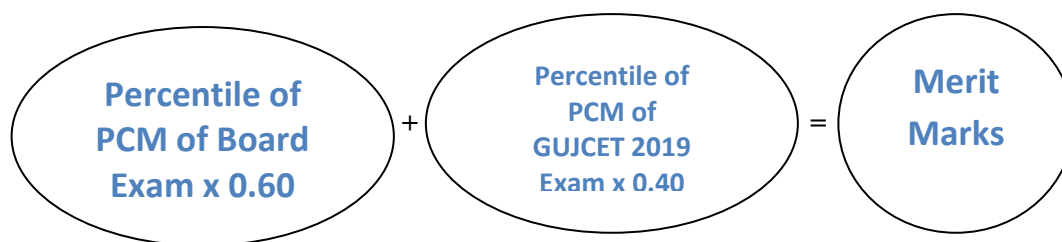
GUJCET-2019

In view of above, minimum marks required for admission for the candidates of various category is as follows:

| Board | Category | Min. PCM (Phy, Chem., Maths) Theory Only Marks | Min. PCM Theory + Practical Marks |
|----------------------------|----------------|--|-----------------------------------|
| GSEB | Open | 135 / 300 | 180 / 400 |
| | SC/ST/SEBC/EWS | 120 / 300 | 160 / 400 |
| CBSE / ISCE / NIOS & Other | Open | 108 / 240 | 135 / 300 |
| | SC/ST/SEBC/EWS | 96 / 240 | 120 / 300 |

Calculation of Merit Marks:

60% weight age of the percentile obtained in the theory subjects (PCM) of Board Exam combined with 40% weightage of the percentile obtained in the GUJCET 2019.



(ii) University Quota (UQ):

Std. 12th (Science) with minimum 45% for open (40 % for SC/ST/SEBC/EWS) of theory or (theory and practical) marks of Physics & Maths with (Chemistry or Biology or Computer or Vocational Subject) from single board.

5. RESERVATION OF SEATS

- a.** For the purpose of admission, the seats shall be reserved for the candidates of All India Seats under the following categories:
- | | |
|--|--------|
| i. Scheduled Caste (SC) | : 15 % |
| ii. Scheduled Tribe (ST) | : 7.5% |
| iii. Socially and Educationally Backward Classes, including Widows and orphan of any caste | : 27% |
| iv. Physically Handicapped (PH) | : 3% |
| v. Economic Weaker Class (EWC) | : 10% |
- b.** A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste from the competent authority in either English or Hindi or Gujarati language.
- c.** No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the State Government/Central Government, from where the candidate has passed the qualifying examination.
- d.** If a candidate fails to submit the necessary caste certificate as required within the stipulated time, his candidature shall be considered for admission under unreserved category as per merit.
- e.** The candidate of reserved category shall be entitled to be considered for admission on open category seat according to his preference, subject to fulfillment of open category eligibility criteria and as per merit order of open category merit list.
- f.** The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him by the authority empowered by the University on its behalf. In case the candidate fails to submit the caste certificate within the stipulated time or the caste certificate is found to be invalid on verification, he shall not have the right to claim his admission on reserved seat and if he has already been granted admission then such admission stands cancelled.
- g.** Reserved seats remaining vacant in any category shall be converted to open category seats.

- h.** Three percent (3%) of the available seats in each branch shall be reserved, for Physically Handicapped (PH) candidates who can perform the academic activities in the respective branch of admission. Such candidates shall have to submit certificate of disability issued and duly signed by the Civil Surgeon in either English or Hindi or Gujarati language. This is subject to verification of the disability in person by the medical officer of the University, who will also certify whether the candidate is capable of pursuing four year study programme at the University.

Explanation - “Physically Handicapped (PH)” means a person suffering from not less than forty percent (40%) of any disability as certified by a competent medical authority or prescribed by Government norms/ACPC Norms.

- i.** The candidate of PH category shall be entitled for admission on the SC / ST category seat according to his / her preference subject to fulfillment of respective category eligibility criteria and as per merit order of respective category merit list.
- j.** Ten percent (10%) of the available seats in each branch shall be reserved, for Economic Backward Class (EBC) candidates who can perform the academic activities in the respective branch of admission. Such candidates shall have to submit certificate of Income issued and duly signed by the respective Government body in either English or Hindi or Gujarati language. This is subject to verification of the Income certificate in person by the Admission officer of the University

6. APPLICATION FOR ADMISSION

a. For State Quota (SQ):

(1) A candidate seeking admission shall apply on-line, for the registration of his candidature, on the website, within the time limit specified by the Admission Committee.

(2) The Admission Committee shall, by advertisement in the prominent newspapers widely circulated in the state, by website and by such other means, as it may consider convenient, publish the date of registration, the list of Help Centers, last date for submission of registration form, courses offered and such other information as may be necessary in this behalf.

(3) For the purpose of registration in any mode of admission either through Admission Committee or at the institute level, the candidate

shall be required to make payment of such sum towards the Registration fee etc. as determined by the Admission Committee.

(4) Where a candidate has made more than one registrations, the registration made at the later stage shall be taken into consideration for admission purpose and the other registration shall be treated as cancelled.

(5) A candidate shall be required to obtain the print out of the registration form and shall sign and submit the same, along with the self-attested copies of the requisite certificates and testimonials as specified in the registration form, at the Help Centre. The candidate shall have to produce for verification, the original certificates and testimonials of the documents attached with the registration form, at the Help Center, within time-limit as may be specified by the Admission Committee. An acknowledgement receipt for the same shall be given by the person authorized by the Admission Committee.

(6) The Help Centre may retain any original certificate or testimonial and issue the receipt of the same, which it considers necessary until the admission process is completed. Such Help Center shall return the original certificate or testimonial to the candidate after completion of the admission process.

(7) The candidate who is unable to produce original certificates and testimonials necessary for the purpose of admission at the time of registration within the time-limit prescribed in Rules, may be registered for admission, subject to following conditions, namely:-

- (i)** On payment of Rs. 5,000/- (Rupees five thousand) to the Admission Committee as security deposit by the candidate. If the candidate submits the required documents within a period of five working days, the remaining amount of the security deposit shall, after deducting Rs. 500/- (Rupees Five hundred) towards the administrative expenditure, be refunded.
- (ii)** In the event of failure to submit original certificates and testimonials within the time limit as aforesaid, the registration may be cancelled and the security deposit may be forfeited.

For further details find ACPC Admission Booklet or visit www.jacpcldce.ac.in

b. University Quota (UQ):

For the purpose of admission, a candidate shall apply on-line or direct, for the application of his candidature, on the University website, within the time limit specified by the University. (Please visit the University website for the online application procedure.)

The University shall announce, by advertisement in some leading national newspapers / on web-site and by such other means, as it may consider necessary, the date of application, last date for submission of application form, programs offered and such other information as may be necessary in this regard.

For further details visit university website www.indrashiluniversity.edu.in

7. REQUIREMENT OF DOCUMENTS

The candidate shall submit the self-attested copies of the following documents along with the print out of the registration form at the Help Center, namely:-

- i. S.S.C. Examination (Std. X) Mark-sheet,
- ii. H.S.C. Examination (Std. XII) Mark-sheet,
- iii. GUJCET Mark-sheet,
- iv. School Leaving Certificate or Transfer Certificate,
- v. Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Socially and Educationally Backward Classes (SEBC), Economically Weaker Sections (EWS), issued by the authority empowered by the State Government in this behalf,
- vi. Non Creamy Layer (NCL) certificate of the family, valid as per State Government Rules, by the authority empowered by the State Government in this behalf,
- vii. Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/ competent Medical Authority, in case the candidate is a Physically Handicapped,
- viii. Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer,
- ix. A copy of certificate of In-Serviceman duly issued by the Commanding Officer of the respective unit in which he is serving,
- x. A copy of valid certificate of income issued by the authority empowered by the State Government in this behalf, if applicable,
- xi. Photograph of candidate for other State / other than Gujarat Secondary and Higher Secondary School Examination Board, and
- xii. Such other certificates as the Admission Committee deems necessary.

Ineligibility for admission on production of false documents.-

During verification of documents or subsequently, if the Admission Committee / Help Centers finds any certificate or testimonial or information submitted by any candidate, incorrect or false, the candidature of such candidate shall be cancelled for that year and he shall be disqualified for admission for the period of next two years.

The candidate shall have to produce for verification, the Photocopy of certificates and testimonials of the documents attached with the application form at the University after securing the admission through online selection process, within time-limit as may be specified by the University. An acknowledgement receipt for the same shall be given by the authorized person.

In the event of failure to submit certificates and testimonials within prescribed time limit, the provisional admission shall be treated as cancelled without

giving any notice and the additional security deposit along with the fees paid will be forfeited, and only the deposit amount paid as per the fee structure shall be refunded by in a prescribed time limit as decided and announce by University from time to time after receiving all required documents from the candidate in this regard.

8. PREPARATION OF MERIT LIST

The merit list of the candidates who have applied for admission in the manner prescribed by the Admission Committee, within the prescribed time limit and who are found eligible for admission under admission rules time to time, shall be prepared in the following manner, namely:-

- a.** For the candidates who have passed the Qualifying Examination from the Boards mentioned in Eligibility criteria above, sum of sixty percentage weightage of the percentile marks obtained in the theory subjects (Physics, Chemistry and Mathematics) and forty percentage weightage of the percentile marks obtained in the GUJCET shall be the merit marks: Provided that if percentile marks are not available from any of the Boards mentioned in eligibility criteria, two separate merit lists shall be prepared namely :-
 - i.** The first merit list shall include the candidates who have passed the Qualifying Examination from the Boards for which the percentile marks are available. The merit list shall be prepared with sixty percentage weightage of the percentile marks obtained in the theory subjects (Physics, Chemistry and Mathematics) combined with forty percentage weightage of the percentile marks obtained in the GUJCET.
 - ii.** The second merit list shall include the candidates who have passed the Qualifying Examination from the Boards for which the percentile marks are not available. This shall be based on sixty percentage weightage of marks obtained in theory of the subjects (Physics, Chemistry and Mathematics) after converting it to 100 combined with the forty percentage weightage of the percentile marks obtained in the GUJCET.
 - iii.** The criteria for deciding merit order in case of candidates having equal merit marks shall be based on the percentage of marks obtained in the Qualifying Examination in the following sequence, namely:-
 - (a)** Mathematics and Physics
 - (b)** Mathematics and Chemistry
 - (c)** Physics and Chemistry
 - (d)** Mathematics
 - (e)** Physics
 - (f)** Chemistry

(g) English

(h) Aggregate marks

- iv. The percentile marks shall mean only the percentile and while preparing the merit list the percentage obtained by the candidate shall not be taken into account. However, only for the purpose of deciding the merit order of candidates having equal merit marks, the percentage of marks shall be considered as stated in para (2) above.
- v. The third merit list shall include the candidates who have passed the Qualifying Examination from the Boards for which the percentile marks are available. The merit list shall be prepared with hundred percentage weightage of the percentile marks obtained in the theory subjects (Physics, Chemistry and Mathematics).

OR

The third merit list shall include the candidates who have passed the Qualifying Examination from the Boards for which the percentile marks are not available. This shall be based on hundred percentage weightage of marks obtained in theory of the subjects (Physics, Chemistry and Mathematics) after converting it to 100.

9. ADMISSION PROCEDURE

a. For State Quota (SQ):

The admission procedure shall be followed by ACPC. For further details go through ACPC Booklet which is available on <http://www.jacpcldce.ac.in/>

b. University Quota (MQ):

The admission procedure shall be in the following manner:

- a. The University shall prepare the merit list of the eligible candidates who have applied for admission under these rules.
- b. The provisional admission shall be offered through online and direct mode as per the schedule.
- c. Offer of admission shall be made on the basis of merit, category of the candidate and availability of the seats.
- d. The candidate can freeze the admission for a branch offered to him upon payment of the fees as prescribed, subsequent to which such candidate will not be eligible for offer of admission in any other branch. A candidate if offered provisional admission in a branch as per his preference but not accepted it; he can be considered for subsequent relevant rounds of admission, only for the branch/es of his higher preference/s, if any.
- e. The provisional admission will be confirmed only after verification of the original documents, personal and academic credentials of the candidates

viz. identity, age, academic qualifications and reservation category as per the schedule to be announced on the website.

- f. It shall not be obligatory to give admission to a candidate if he fails to secure the admission online as prescribed.
- g. No changes in branch-preference shall be possible after the last date of submission of online application.

The University reserves rights to hold admission process also through calling the candidates in merit on Campus.

10. FEES

- a. A candidate who gets admission through ACPC, will require to follow ACPC Guideline.
- b. A candidate has to pay the total fee as prescribed herein, at the time of offer of admission through a Demand Draft drawn in favor of “Indrashil University”, payable at Rajpur and RTGS/NEFT. No extension of time shall be granted for paying the fees.

Subsequently, fees are charged semester-wise, at the start of every semester.

Failure to pay the fees shall be considered as non-acceptance of offer of the admission to B. Tech. Program.

FEE STRUCTURE

| Sr. No. | Particulars | For all India & Gujarat States In Rs |
|-------------------------------|--|--------------------------------------|
| 1 | Tuition Fees (Per Annum) | 1,02,900* |
| 2 | Uni. Enrolment + Prospectus (One time fee) | 1,000 |
| 3 | Exam Fees(Tests 1, 2, 3 + Mid Semester Exam + End Semester Exam + Grade Report + Practical Exam + Comprehensive Test + Quiz) | 7,000 |
| 4 | Caution Deposit (Refundable) | 3,000 |
| Total Fees (1+2+3) | | 1,13,900 |

*Tuition Fees is subject to revision on the basis of the order to be issued by the Fee Regulatory Committee, Government of Gujarat.

11. HOSTEL & MESS FACILITIES

A candidate who has been offered admission and is keen to avail the Hostel and or Mess Facilities should report at Hostel Desk on the campus.

Following fees are required to be paid at the time of securing the hostel admission.

| Sr. No. | Particulars | Annual Tuition Fees INR |
|---------|--|--|
| 1 | Hostel & Mess* (For Girls and Ph. D. Students on Campus) | 65,000 |
| 2 | Hostel & Mess** (For Boys off-campus) | 55,000 (Excluding transportation charges) |

*special scholarship is given to tribal students.

*Other affordable accommodation & mess options are available off-campus.

Please visit university campus for details

** This facility is available on first come-first basis.

Note: Hostel and mess fees are subject to upward revision from time to time.

12. INELIGIBILITY FOR ADMISSION

During verification of documents or subsequently at any point of time, if the University finds that any certificate or testimonial or information submitted by any candidate is incorrect or false or irrelevant/non-compliant to the requirement, the admission of such candidate shall be cancelled and he shall be permanently disqualified for admission at the University.

All the fees paid by such candidates will be forfeited, and only the deposit may be refunded in a prescribed time limit as decided and announce by University from time to time after receiving all required documents from the candidate in this regard

13. CANCELLATION OF ADMISSION AND REFUND OF FEE

For State Quota, Cancellation process and refund will be followed by ACPC. For Management Quota, Cancellation process and refund is prescribed in a manner.

- a) Cancellation of admission by the candidate or his guardian or authorized representative:

- i.** If a candidate applies for cancellation of his admission through email/in-person the fees paid shall be refunded after deduction of Rs. 1500/- as administrative charges, provided such vacated seat gets filled up.

The refund will be made in a prescribed time limit as decided and announce by University from time to time after receiving all required documents from the candidate in this regard

- ii.** In case of a candidate who has already secured admission on All India Seats in a branch and later on secures admission through ACPC in any other branch at this University, the admission given on All India Seat for such candidate will stand cancelled. In such case the fees paid for All India Seat will be refunded after deducting Rs. 1500/- provided the All India seat vacated by the candidate gets filled up by another candidate.

- iii.** In case of a candidate who has already secured admission in a branch at the University through ACPC, and later on secures admission on All India seat in any other branch, the candidate has to make the payment of full fees as prescribed for All India seat admission. Such candidate has to make sure for cancelling his admission at ACPC immediately; it shall be the responsibility of the candidate to provide proof of the same to the University; and to process for the fee refund as per the ACPC rules.

The above referred refund of fees against cancellation of admission is applicable uniformly, irrespective of the point of time a candidate has got the admission.

b) Cancellation of admission by the University:

| Sr. No. | Cancellation by University | Amount of Refund | Date of Refund |
|----------------|---|-------------------------|--|
| 1 | In case the candidate fails to produce original documents | Only Deposit | as decided and announce by University from time to time after receiving all required documents from the candidate in this regard |
| 2 | In case the information provided by a candidate is found to be false or irrelevant/noncompliant to the requirements | Only Deposit | |

The candidate shall be required to submit the original receipt of the fees

paid for refund in the prescribed form (available separately on the website).
Note: No refund will be given in cash.

14. ADMISSION AGAINST CANCELLATION

The University will announce the admission process schedule to offer admissions on merit and seats available.

In case of a student once admitted in a particular branch, can then change his admission in any other branch on merit upon attending subsequent admission round/s as per the schedule/s notified on the website from time to time. The seat vacated by the candidate will be offered to the next candidate on merit either in the same admission round or in the subsequent admission rounds.

15. COMMUNICATIONS

All communications by the University for the Admission Process will be made through the website www.indrashiluniversity.edu.in. Candidates are advised to go through the University's website on regular basis for admission updates. The University will not be responsible for non-receipt of any communication, if any made additionally through email/sms. No individual communication will be entertained.

The aspiring candidates, their parents and well-wishers are advised to check the website of University from time to time for all the latest information updates on the admission process.

These rules are subject to change due to several reasons. The change(s) in any of these rules including modalities of admission process shall be announce and made available on the official website of the University i.e. www.indrashiluniversity.edu.in candidate are advised and are responsible for checking and verifying the latest information on the modalities and specifics of the admission including, but limited to rules, processes criterion, schedule, fee etc..

16. INTERPRETATION

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Chairman, Admission Committee, Indrashil University shall be final.

The candidates will be bound by the rules and regulations of the University as applicable during their course of study at the University. Disputes, if any, shall be subject to Ahmedabad jurisdiction only.

17. KEY DATES (SCHEDULE)

SCHEDULE OF ALL INDIA SEATS(MQ Quota) ADMISSION PROCESS

| Particulars | Tentative Date |
|--|---|
| Admission Opening for Academic Year 2019- 20 | 30 th April 2019 |
| Online/ Offline Registration & Submission of filled registration form with necessary documents, Confirmation of registration at Indrashil University | 30 th April 2019 to 29 th July 2019 |
| Offline counseling at University Campus | 30 th April 2019 to 29 th July 2019 |
| 1st Merit Declaration | 4 th week of July 2019 |
| Commencement of Academic Term-2019 | 1 st week of August 2019 |
| Last Day of Payment of Fees and Admission Procedure | 1 st week of August 2019 |
| Admission Seat (Vacant Quota) Matrix Declaration | 2 nd week of August 2019 |
| Spot Admission Process (Reshuffling Round) for Vacant Seats | Till 2 nd week of September 2019 |
| Final Merit Declaration | 3 rd week of September 2019 |
| Admission cancellation | 4 th week of September 2019 |